



Committee Volunteers Application

Thank you for your interest in joining one of our committees. CCI cannot survive without volunteers like you taking the time from their busy lives to benefit CCI and the condominium community.

CHAPTER STRUCTURE

The Chapter has an elected board of directors who are tasked with directing the Chapter. The positions on the board of directors are elected at the AGM. The Chapter also has an administration team who provides administrative and financial support to CCI. The Chapter relies on its committees to complete much of the work necessary to sustain the organization. The current committees are:

COMMITTEES

| | |
|-------------------------------|--|
| <i>Conference</i> | This special committee is established for the sole purpose of organizing the biennial condominium conference promoted by CCI in the Grand River Area. |
| <i>Communication</i> | This committee oversees the assembly and distribution of the “CondoNews” magazine, which is a joint publication with the CCI-Golden Horseshoe Chapter. The CondoNews is published quarterly. *This committee meets jointly with GHC’s Communication Committee. |
| <i>Education</i> | The Education Committee develops, schedules, and implements educational events for our members and non-members. The committee is responsible for finding qualified speakers and updating any course materials used by the Chapter. |
| <i>External Relations</i> | This committee is responsible for developing contacts and communicating with various levels of government, the condominium community at large, and other industry organizations, like ACMO and BCCA. |
| <i>Governance Policy</i> | The Governance Policy Committee oversees and monitors the formal governance structure of CCI ensuring the Chapter is in compliance with current legislation. |
| <i>Professional Partners</i> | The mandate of this committee is to promote and grow a network of trusted professionals for the benefit of all CCI members. The committee is responsible for organizing sponsorships, lunch & learn seminars, and the AGM. The committee is also responsible for gathering content for the annual Business Partners Directory. |
| <i>Website / Social Media</i> | This committee is responsible for: all social media accounts maintained by CCI; all marketing, digital and press releases; and website content and updates. |
| <i>Membership</i> | The goal of this committee is to retain existing members and gain new members. The committee is responsible for approving new membership applications; developing initiatives to grow membership; creating and updating the welcome package for new members; and creating promotional items. |
| <i>Finance</i> | The Finance Committee oversees and monitors significant financial planning and management of the Chapter. This includes reviewing and commenting on monthly financials, reviewing year-end financials, and making recommendations on financial matters, such as membership fees, budgets, and investing. |

Full details about each of the committees is available on the GRC website.

ELIGIBILITY

This opportunity is open to all current members of the Grand River Chapter of the Canadian Condominium Institute, including unit owners of our condominium members.

COMMITTEE SELECTION

While an individual’s preferences are considered, the Chapter aims to match volunteers to the committee that best fits their skill set. To assist us with this huge task, we ask all interested volunteers to fill out the application so that we can match you to a committee. The Committee chairs will review your application and contact you.

Once again, thank you for your interest in volunteering with CCI. We hope your support of CCI will be a rewarding experience.

Volunteer Application (please print)

Name: Mr. Mrs. Ms. _____

Professional Designations: _____

Company/Firm: _____

Full Mailing Address: _____
City Prov. Postal Code

Office Phone: _____ Cell Phone: _____ Email address: _____

I am a CCI-GRC Individual Member Condominium Corporation Member
 Professional Member Business Partner Member

1. Would you be interested in: Standing Committee (ongoing) Ad Hoc Committee / Task Force (typically less than a year)

2. What volunteer opportunities from page 1 seem to interest you the most?

First Choice: _____

Second Choice: _____

Third Choice: _____

4. How many hours per month do you think is reasonable to give as a volunteer? _____

5. What times are you able to attend meetings for volunteer activities? Mornings During the Workday Evenings

6. Have you volunteered for CCI in the past? If so, in what capacity? _____

EXPERIENCE

1. Please list any work or volunteer experience that may be relevant (e.g. communications, marketing, media relations, project management, public speaking, etc.)

2. Describe your skills/personal interests not mentioned above: _____

3. What would you like to accomplish as a volunteer of CCI-GRC? _____

4. List any professional designations held and the sponsoring organization:

Designation: _____ Sponsoring Organization: _____

Designation: _____ Sponsoring Organization: _____

Designation: _____ Sponsoring Organization: _____

Applicant Signature _____ Date _____

Please submit completed application to:

CCI Grand River Chapter, Box 5, Guelph, ON N1H 6J6 • Tel: 226-314-1955 / 1-866-324-2141
Email: admin@cci-grc.ca • Website: www.cci-grc.ca